

#### 4. MINISTRY SUPPORT TEAM (MST) MEMBERS FROM JAN 2024

Dick Beath	Reader	<i>Voluntary</i>
Rob Bubyer	Operations Manager Children's Pastor	<i>Paid part time for 3 days per week split 85:15 between the St J's Group and Wellow Paid part time for 2 days per week by St John's</i>
Sarah Carney	Co-Ordinator of SJ's Little Ones	<i>Paid part time for 6.79 hours per week by St John's.</i>
Claire Carr	Finance Officer and Deputy Worship Pastor	<i>Paid part time for 20 hours per week by St John's</i>
Katie Chapman	Assistant Children's Worker and Deanery Admin Assistant	<i>Paid part time for 6.53 hours per week by St John's for Assistant Children's Worker role and paid part time for 4 hours per week by the Diocese of Bath &amp; Wells</i>
Rob Doble	Worship Pastor and Creative Resource	<i>Paid part time for 10 hours per week by St John's. Paid part time for 7.5 hours per week by St John's.</i>
Andy Fraser	Reader	<i>Voluntary</i>
Matthew Street	Vicar	<i>Paid full time by the Diocese of Bath &amp; Wells</i>
Jo Vening	Reader	<i>Voluntary</i>



## The St J's Group

### PCC MEETING AGENDA

**Thursday 2<sup>nd</sup> May 2024 - 7.30pm**

**Spring Hill House, White Ox Mead, Bath, BA2 8PL.**

*Drinks available from 7.15pm - Meeting starts at 7.30pm*

1. Welcome new members: Alona Zubko and Kathy Pope and our returning member Sally Cummings.
2. Trusteeship - An Introduction for PCC Members - *(see separate booklet)*
3. Time of reflection and prayer
4. Apologies and agree any other business
5. Minutes of the Meeting held on 1<sup>st</sup> February 2024 plus matters outstanding
- 6 Questions from Church Reports
  - Church Wardens (*Nigel Vening or Richard Downing to submit and field questions*)
  - Deanery Synod (*Jane Street or Jo Vening to submit and field questions*)
  - Foodbank (*Jane Street to submit and field questions*)
  - Movement (*Sarah Bubyer to submit and field questions*)
  - The Hive (*Joy Fraser to submit and field questions*)
  - The Friends of Foxcote (*Stephen Clews to submit and Bob/Margaret to field questions*)
7. Finance - *Matthew/Sally*
  - Review of Jan - Apr Actuals versus Budget
8. Appointment of Church Officers *(see page 3)*
9. Buildings Committee - *Update from Nigel Vening*
  - South aisle - reordering
  - Guttering around the Gas House roof
  - Drainage Project
  - Internal Loo
- 10 The Learning Tree Day Nursery - *Update from Jane Street*
- 11 Review of Easter Programme 2024 *(see page 2 and separate sheet)*
- 12 Implications of New Parish Share system currently in consultation *(see attached)*
- 13 Update from Little Ones (*Heather*)
- 14 Safeguarding - *Update from Sarah Bubyer*
- 15 Annual Review of Policies/Risk Assessments - *(see attached - please read and come with questions)*
  - Conflict of Interest Policy
  - Prevention of Bullying and Harassment Policy
  - Complaints Policy and Procedure
  - Recruitment of Ex Offenders
  - Lone Working Policy
  - Pastoral Visiting Risk Assessment
- 16 *Update from Midsomer Norton Deanery*
  - Joint Deanery Service - Sunday July 28<sup>th</sup> 2024
- 17 Recommend Jo Vening and Dick Beath to "recommence Reader Ministry" once approved by the Diocese.
- 18 AOB

Next Meeting: **Thursday 7<sup>th</sup> November 2024 at 7.30pm**

**PCC Meeting dates for 2025**

Thursday 6<sup>th</sup> February 2025

Thursday 1<sup>st</sup> May 2025

Thursday 6<sup>th</sup> November 2025

### **Easter Programme 2024**

<b>DAY</b>	<b>DATE</b>	<b>VENUE</b>	<b>SERVICE</b>	<b>TIME</b>
Thu	28 Mar	St John's Peasedown	St J's Group 'Waiting in the Garden of Gethsemane'	7.00-8.00
Thu	28 Mar	St John's Peasedown	St J's Group Social Event	8.00-10.00
Fri	29 Mar	St Joseph's Church	PSJ Christians Together Service Family Walk of Witness Coffee + Hot Cross Buns at St Joseph's Church	10.00-10.45 10.45-11.30 11.30-12.30
Fri	29 Mar	Wellow	St J's Group Meditation on the Cross	3.00-4.00
Sun	31 Mar	Wellow	Holy Communion (DS)	10.00-11.00
Sun	31 Mar	Peasedown	Joint HC Service with SF (MS)	10.30-11.30
Sun	31 Mar	Foxcote	Holy Communion (DS)	11.15-12.15

# **The Parish of Peasedown St John**

## ***Proposed* APPOINTMENT OF CHURCH OFFICERS**

**April 2024 - April 2025**

### **1. Appointment of PCC Secretary**

PCC Secretary

Jo Vening

### **2. Appointment of Church Officers**

PCC Vice Chairmen

Nigel Vening/Richard Downing

Treasurer

Sally Cummings

Electoral Roll Officer

Rob Bubyer

Stewardship Secretary

Claire Carr/Sally Cummings

Safeguarding Officer

Rob Bubyer

Safeguarding Liaison Rep with PCC

Sarah Bubyer

PCC link with 'Somerset Valley Foodbank'

Jane Street

PCC link with 'Movement'

Sarah Bubyer

PCC link with 'The Hive'

Joy Fraser

PCC link with 'Friends of Foxcote'

Bob Goode/Margaret Coles

PCC link with 'Little Ones'

Heather Morgan

PCC link with The Learning Tree Day Nursery

Jane Street

Health and Safety Officer

Rob Bubyer

Carlingcott Trust Representatives

Sally Cummings/Steve Schuster (Co-Opted)

Deanery Synod Representatives

Jane Street/Jo Vening

### **3. Appointment of PCC Sub Committees**

Standing Committee

Matthew Street (Chair)

(Meets 3 times per year)

Richard Downing (Churchwarden)

Nigel Vening (Churchwarden)

Sally Cummings (Treasurer)

Rob Bubyer (Operations Manager)

Mission and Outreach Committee

Joy Fraser (Chair)

Jo Vening

Alona Zubko

Claire Mitchell

Ben Attenborough

Finance Committee

Sally Cummings (Chair)

Dick Beath (Co-opted)

Matthew Street

Hardship Committee

Jane Street (Chair)

Rob Bubyer

Kathy Pope

Buildings Maintenance Committee

Nigel Vening (Chair)

Rob Bubyer

Richard Downing

Steve Schuster (Co-opted)